

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Admission Arrangements for Community Primary Schools - September 2018
<b>Decision-maker</b>	Cabinet Member for Children and Schools
<b>Earliest date when decision can be taken</b>	28 February 2018
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	9 December 2016
<b>Date sent to cabinet member</b>	20 February 2017
<b>Recommendation</b>	That the Cabinet member agrees the Southwark Community Primary Schools Admission Arrangements for September 2018 as set out in Appendix 1 of the report.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer (Name and job title)</b>	David Quirke-Thornton, Strategic Director of Children's and Adults Services
<b>Report author (Name and job title)</b>	Glenn Garcia, Head of Education Access 0-25
<b>Contact Number</b>	020 7525 2717

**PART B**

*(Cabinet member to complete this section)*

**DECISION(S)**

AS IN REPORT

**REASONS FOR DECISION**

AS IN REPORT

**ALTERNATIVE OPTIONS  
CONSIDERED**

\_\_\_\_\_

**REPRESENTATIONS RECEIVED**

\_\_\_\_\_

**ADDITIONAL ADVICE RECEIVED**

\_\_\_\_\_

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

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## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

or

I approved an alternative course of action set out in Part B.\*

or

I have referred this matter to the Full Cabinet for decision.\*

(\* - Please delete as appropriate)

Signed.....*h.will*..... Dated.....*28.02.17*.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 5485.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

